

SpacesEDU Implementation

What to Expect

The time period between finalizing the contract and program roll out is referred to as the “onboarding period” and is typically completed in less than 60 days.

To ensure a successful implementation of SpacesEDU across your district, we have compiled a two-pronged approach to onboarding that aligns technical implementation with strategic implementation.

Technical implementation comes first. You will connect your IT team with our Technical Account Manager to provide relevant materials to ensure data integration is set up successfully. This includes provisioning of staff and student accounts, rostering into classes, and Single Sign On. To facilitate this process, we recommend setting up a 30 minute meeting, where your IT team can get answers to all of their questions.

Strategic Implementation comes next. Each stage of the strategic implementation process provides the foundation for the next. However, these steps are equally relevant beyond the onboarding period and will be applied on a continuous basis throughout our partnership. By providing you with your very own Partner Success Specialist who creates a custom implementation plan, schedules your training, hosts check-ins and your annual objective review, you can rest assured that you will see successful program adoption and overall program effectiveness in your schools.

Your district’s strategic plan and student success objectives may change in years to come. As your trusted advisor, your Partner Success Specialist will review your objectives and work with you on an annual basis to ensure continuous alignment to your district’s program objectives.



Technical Onboarding

Seamless and secure data integration and Single Sign On set up with the guidance of our Technical Account Manager and your IT team.



Strategic Implementation

Understanding of your unique needs and goals, creation of an action plan, and expectation setting with your dedicated Partner Success Specialist.



Launch Preparation

Professional Learning on product and educator resources, communication strategy and program promotion within schools, and engaging training for targeted staff.



[Key Steps to Getting Started](#)



The SpacesEDU Partner Success team was designed to build long term relationships with our partners. See below for what you can expect from your Partner Success Specialist:

1. Customized Onboarding Process

You will participate in a kick off chat so that your Partner Success Specialist can:

- Get to know you and more about your role
- Learn about district goals for digital documentation and assessment
- Provide tailored implementation strategies

2. Customized Goals and Action Plan for Success

During your Kick Off Chat and during subsequent check-ins with your Partner Success Specialist, you will receive help to customize your goals for the program, align them with your district's strategic plan, and help you create a step-by-step plan for successful implementation.

3. Personal Account Walk-Through

You will receive a virtual walk through of your district level account and SpacesEDU to ensure an in-depth understanding of the platform and support the successful implementation of the program across the district.

4. Custom Training Sessions and Resources aligned with your Strategic Plan

Your Partner Success Specialist will schedule your custom training session that aligns with your strategic plan and goals. They will also customize resources to support your roll-out strategy and ensure staff and students have everything that they need to get started with SpacesEDU.

5. Monthly Objectives Emails

You will receive a monthly email including a newsletter connected to an important topic in education (e.g., developing a growth mindset), timely implementation ideas, and engagement strategies for various stakeholders. As a district lead, you will determine the best method to share this information with your school teams.

6. Annual Objective Reviews

Once a year, you will have an Objective Review with your Partner Success Specialist to review your goals, track progress, and determine your needs moving forward.

7. Trusted Advisor & Advocate

Your Partner Success Specialist is passionate about education technology and digital documentation, and comes with a wealth of experience in the education sector. They are your trusted advisor throughout your journey with SpacesEDU and will make suggestions to help you reach your district objectives over time.

You will have lots of opportunities to share your experience and ideas, which will then be passed along to our Product Team as we consider future improvements. We value your feedback!

8. [Release Notes](#) and [Public Roadmap](#) to stay up-to-date on site updates

Frequent communications and our public facing roadmap will keep you up-to-date on any site releases and new features. Your educators can easily submit feature ideas and site improvements and upvote other educators ideas.



SpacesEDU team



Partner Success Specialist

Advisor and program expert that hosts all meetings, shares updates, and advocates for you and your needs. Delivers strategic implementation planning and organizes professional learning opportunities.



Education Training Specialist

Delivers custom training and resources that align with district objectives



Technical Account Manager

Delivers technical onboarding support prior to district IT launch



Technical Support Agents

User technical support post launch

Your Team



IT Staff

Assists to ensure the success of technical onboarding - including class management, rostering, and single sign-on



School Leads

Supports fellow educators in engaging meaningfully with the platform



District Leadership

Plays a pivotal role in overseeing the successful implementation of the platform - empowering your team of educators to meet the goals for SpacesEDU!